



Wanderers Sports Club (Hamilton) Incorporated

CONSTITUTION

November 2016

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1. NAME

- 1.1 The name of the club will be **WANDERERS SPORTS CLUB (HAMILTON) INCORPORATED**

2. OBJECTS

- a) To promote and administer various sports as required by the membership
- b) To purchase, take on lease or exchange, hire, or otherwise acquire any real or personal property and any rights or privileges which the club may think necessary or convenient
- c) To raise money by subscriptions, grants and to grant any rights and privileges to subscribers
- d) To provide facilities for members to enable them to take part in organised sports
- e) To provide social and recreational amenities and facilities for members
- f) To affiliate with any other society, body or association having similar objects, or to join to co-operate with, or subscribe to the funds of any such society body or association for the purpose of better attaining or otherwise furthering the objects and interests of the club or members thereof
- g) To make, adapt, vary and publish rules, bylaws and regulations, dealing with any of the matters comprised in the above mentioned objects, and to take all such steps as shall be deemed necessary or advisable for enforcing such rules, regulations and bylaws and conditions

3. CLUB COLOURS

- 3.1 Home Colours Royal Blue and White Trim or any configuration deemed suitable by the committee. Away Colours may be any colour deemed suitable by the committee.
- 3.2 The main colours of the club cannot be changed without concurrence of 75% of the members present at a meeting specially called by the committee for that purpose

4. MEMBERSHIP

There shall be five classes of membership

- (a) JUNIOR MEMBERSHIP – shall be available to any persons attending Primary, intermediate or high school who make written application to play for any club team and who pay the required subscription
- (b) SENIOR MEMBERSHIP shall be available to any adults who make written application to play for any club team and who pay the required subscription
- (c) HONORARY MEMBERSHIP – The committee may at any time elect and person as an honorary member of the club. Such members will pay a subscription and will have full voting rights.
- (d) LIFE MEMBERS- Any member for services rendered may be elected a life member of the club but only at a General Meeting or Special General Meeting of the Club and by 75% majority of the members present.
The name of the proposed life member must be submitted to and approved by the Management Committee previously. A life member shall be entitled to all privileges of membership, including that of voting at all meetings, but without liability to subscription.
- (e) ELECTED COMMITTEE MEMBERS – Any committee members that have been formally elected as an Officers of the Club under Section 8

The Club administrator will maintain a register of members showing clearly the class of each membership held.

5. CEASING OF MEMBERSHIP

A member may be removed from the membership Register in the following circumstances

- a) By written resignation to the Secretary
- b) By failing to pay the annual subscription by the date set for it to be paid
- c) The club shall have power to reprimand, fine, suspend, accept resignation of or expel any member who shall infringe any rules or whose actions, shall, in their opinion, be detrimental to the club
- d) Any Director and /or Committee member not having paid their subscription by due date, will be required to vacate their position.

6 SUBSCRIPTIONS

a) Annual subscriptions will be set by the Committee.

b) Any member who shall be in arrears with their subscriptions to the Club without supplying a satisfactory reason to the Management Committee shall be reported relevant association and shall be disqualified from taking part in any match until such arrears have been paid to the Club.

c) The Management Committee shall have the power to call on any member to explain or answer for their conduct.

7. MEETINGS

ANNUAL GENERAL MEETINGS: This meeting shall be held after the 1st November and before the end of November each year

b) The Club administrator shall give all members seven clear day's notice of the date of the AGM. A media release setting out the time, date and place shall be deemed to be sufficient notice

c) The agenda of the AGM must include a report from the outgoing Committee and President, Audited financial statement, Election of Officers and Committee members, the appointment of an auditor, General Business.

d) The AGM will be the supreme policy making body of the club.

e) Notice of Motions are to be in writing to the Club Administrator no later than 14 days prior to the AGM.

SPECIAL GENERAL MEETINGS: Any such meetings shall be called within seven days of the receipt of requisition signed by 10 or more Senior or Honorary Members. Notice of the meeting shall be as for the AGM

At any AGM or Special General Meeting, 15 members present, and entitled to vote, shall form a quorum.

8. OFFICERS

The officers of the club shall be elected at the AGM and shall consist of all or any of the following for either Senior or Junior

1. Chairman
2. Vice Chairman
3. Executive Committee
Chair, Vice Chair, General Manager and up to 4 elected members
4. Operating Committee
 - i. Up to eight members
 - ii. Senior
 - iii. Youth
 - iv. Juniors
5. Club Treasurer
6. Club Administrator
7. Club Patron

General Manager. The Executive Committee shall appoint the General Manager and the GM will report to the Executive Chairperson.

9a. OPERATING COMMITTEE

- a) The committee shall comprise of those officers mentioned in Rule 8. In addition, the AGM shall elect up to five additional members. It is the intention of these Rules that such additional members should be representatives of the various sports Senior and Junior played by the Club on an organised basis.
- b) The Committee may at any time, appoint by simple majority, additional members to the Club Committee.
- c) The Committee shall have the power to appoint subcommittees and may delegate the power to act to such a subcommittee. The members of such subcommittees need not be committee members
- d) The Committee shall have the power to deal with all matters concerning the business of the Winter Season Club, and all its resolutions and decisions shall be binding on all members unless rescinded or varied by the majority vote of those present and voting at an AGM or a Special General Meeting
- e) The Committee shall have the power to fill any casual vacancy occurring amongst the officers or on the Committee. Any Committee Member absent from three successive Committee Meetings without reasonable excuse shall be deemed to have resigned their seat
- f) The Committee shall meet at least once each calendar month. Six elected members present shall form a quorum
- g) The Committee shall decide after consultation with members, those sports on which teams shall be entered. The Committee shall appoint a Co-ordinator for each sport who shall be responsible for the organisations of that sport and shall report regularly to the Committee
- i) No team sports shall be played under the name of the Club without the sanction of the Management Committee.

9b EXECUTIVE COMMITTEE

- a) The executive committee is the overall governing committee of the club.
- b) The committee shall manage and oversee all operations of the club

- c) The committee shall maintain and be responsible for the overall financial management of the club
- d) The committee shall meet at least once each calendar month. Five elected members present shall form a quorum

10. VOTING

- a) Each question submitted to a meeting shall be decided on the voices, or if any member so wishes by show of hands, or written ballot of those present
- b) Only financial members and members listed in Section 4c, d, e shall be entitled to vote at any meeting
- c) Voting by proxy shall not be promoted
- d) The Chairperson at any meeting shall have casting vote only.

11. DUTIES OF OFFICERS

- a) CHAIRMAN shall be the chairperson of the club governing all aspects of the club. The Executive Chairman shall chair the executive committee and represent the club at the meetings bodies with which the club is affiliated or at associated organisations

- b) VICE CHAIRMAN shall act in the absence of the Chairman

- c) CLUB ADMINISTRATOR– shall conduct the correspondence and have custody of all documents belonging to the club, will notify members of any meetings and shall keep full and correct minutes of all Committee and General Meetings and shall file all records and communications with the club.

- d) TREASURER – shall receive all monies due to the club and receipt given shall be sufficient discharge, All monies received shall be banked intact in an account at any bank approved by the Committee, An account of the receipts and payments of the club and a statement of the assets and liabilities shall be presented by the Treasurer to the AGM. They shall include a statement on their correctness signed by the Auditor at the previous AGM, shall present a financial report to each committee meeting. And all accounts for payment shall be approved by the Committee prior to payment. All payments shall be made by cheque, save for small amounts which be paid from a imprest pretty cash fund of twenty dollars held by the Committee

- e) CLUB CAPTAIN – shall carry out duties as assigned by the Committee

- f) The executive committee shall have the power to grant an honorarium to the Club Administrator and Treasurer as the AGM may decide.

12. BANK ACCOUNTS

Any two of the **Chairman**, General Manager , Vice Chairman or Treasurer acting jointly shall have the power to act as signatories for the club's bank account

While the club is participating in the New Zealand Football National League the club will operate two separate accounts and produce clear audited accounts for the winter playing season and the National League playing season.

13. BORROWING POWERS

The Management Committee shall have the power to borrow, pledge or otherwise mortgage the club properties or effects for the purpose of raising money deemed necessary by the committee for the renovation, maintenance and repair of any of the clubs building or for such purpose as an Annual General or Special Meeting shall resolve

14. PROPERTY

The funds of the Club shall be in the absolute control of the Executive Committee, but subject to all general directions from time to time given by members of the club during any general meeting, which shall use the same for all purposes for which this club has been formed, including all or any of the Acts, matters or things following, that is to say:

- a) To buy , take on lease, acquire by purchase , gift or otherwise , and to subject to such conditions as the Committee shall approve , all manner of real and personal property necessary to further the interests of the Club
- b) To build, erect and place what buildings or additional buildings the Committee shall think fit, on any site belonging to the club, whether freehold or leasehold, and to add to, alter or remodel any of the buildings now or hereafter to be erected thereon
- c) To remove to any other or more suitable site the said buildings or any of them
- d) To take on lease or acquire by hire or any other means, any buildings for use as a clubroom, gym, practise o training area or as a recreation room for any of the members of the Club, and to vacate such buildings from time to time and acquire others by similar means for similar purposes.
- e) To acquire by purchase, hire or any other means, any equipment or chattels requisite or necessary for the purposes of the Club.

15. COMMON SEAL

The common seal of the club shall be kept in the custody of the Secretary, and shall be affixed to any necessary document in the presence of the President or Vice President, Club administrator and one other member of the Executive Committee, who shall all sign their names as attesting witnesses.

16. WINDING UP

The club may be wound up upon a resolution to that effect being carried by a majority of the members present at a Special General Meeting of the Club called for that purpose, and confirmed at a subsequent General Meeting called for that purpose and held not earlier than thirty days after the date on which such resolution was passed, and in the event of such resolution being carried and confirmed the property and the effects of the Club shall be disposed of and distributed in such manner as may be resolved or decided upon at the meeting confirming such resolution, provided that

- a) The funds and property of the Club shall be distributed or disposed of to one or more of the following
 - Any other body or organisation having the same or similar objects as those of the Club
 - Schools associated with the Club to be used to foster and promote sports
 - Charitable organisations
- b) Proceeds of the winding up of the Club shall not be distributed to members of the Club

17. FINANCIAL YEAR

Financial year of the club is from 1st October to 30th September of the following year.

18. ALTERATIONS TO RULES

No rule of the club shall be repealed or altered and no new rule shall be made save by a majority of 75% of the members present and voting at a General Meeting and fourteen (14) days notice of the intention to propose any new rule or alteration shall be giving to the Club administrator who shall give notice to the members of the same circular or advertisement at least seven working days before the next General Meeting